



Yatton Voluntary Controlled Infant School

Charging & Remissions Policy

Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum. However, the Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, instrumental tuition and trips can make towards a child's personal and social education.

School trips/visits

When organising school trips or visits, which enrich the curriculum and educational experience of the children, the school invites parents to make a voluntary contribution to the cost. The cost *may* include the cost of travel, any entrance fee, the cost of additional activity on the trip and insurance.

Details of the trip/visit and requests for voluntary contributions are given to parents 4 weeks in advance of the activity (where possible). All contributions are voluntary and no child will be excluded if their parents are unable to make a contribution. However, if the school does not receive sufficient voluntary contributions, the headteacher may decide to cancel the trip/visit. If a child is absent on the day of the trip/visit, and parents have made a voluntary contribution, a full refund will be offered.

The school may pay additional costs from the School Fund in order to support the visit. Yatton Infant School Association (YISA) have traditionally subsidised the cost of travel for the school trips and excursions that take place in the terms 5 and 6. This is reviewed at the first YISA committee meeting at the beginning of each academic year.

Other activities

The school may also request voluntary contributions from parents to cover the cost of ingredients and materials for practical subjects such as food technology. (This list is not exhaustive).

Instrumental tuition

Charges will be made for instrumental tuition given to groups of no more than 4 pupils by a visiting specialist teacher, where playing a musical instrument is not part of the National Curriculum and where the child's participation has been agreed in advance by the parents. The school will not make any profit from charging parents for instrumental tuition. Parents will be advised that they will be expected to give a term's notice if their child is no longer going to have lessons.

Activities outside school hours

A charge may be made for activities/clubs which take place outside school hours, where the child's participation has been agreed in advance by the parents. (e.g. sports clubs run by specialist coaches).

Parents who have difficulty meeting any charges should discuss the matter in confidence with the Headteacher.

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Review Annually**