Extreme Weather Guidelines for Parents

Decision to close or reduce the school day

The decision to close the school will be taken by the Headteacher, or in their absence, the most senior members of staff present, in consultation with the Chair of Governors. Any decision to close a school must take into account:

a) That each school should make every effort to remain open even where the number of pupils and staff present are less than normal and alternative lessons/tuition arrangements have to be provided; and

b) The safety of pupils. Infant aged children will *always* need to be picked up by a parent/carer.

BBC RADIO BRISTOL 95.5, 94.9 FM & 1548 AM

Parents/carers will be given an information card advising them to listen to the local radio station for information about alterations to the pattern of school provision and/or to check the school website or phone school to listen to the answering machine message **by 7.45am**.

In the event of weather conditions worsening whilst children are at school, parents can continue to check the above sources for information about alterations to the pattern of school provision. The school will contact Emergency Contact numbers giving information about collecting children.

In the event of the school being closed, staff will remain on the premises to supervise the children. No child will be sent home early unless met by a parent or friend arranged by the parent.

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